

# Employment Application Form



**POSITION APPLIED FOR:** \_\_\_\_\_

**Given Name:** \_\_\_\_\_

**Family Names:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Residency:** Are you:  Australian Citizen  
 Permanent Resident  
 Entitled to work by a Work Visa \*

*\*Please provide proof of your entitlement to work in Australia*

## PRE EMPLOYMENT – MEDICAL INFORMATION

Please complete the questions below, providing any further information as necessary. This will assist us to comply with our obligation to ensure a safe workplace and to enable us to determine whether applicants are able to safely and adequately perform duties required by the position.

	<b>Yes</b>	<b>No</b>
Do you have any health issues or injuries, including any medical, physical or psychiatric conditions which could prevent you from carrying out the full range of duties as described in the recruitment process? Or by carrying out any of these duties could your health issues or injuries be adversely affected?	<input type="checkbox"/>	<input type="checkbox"/>

If Yes, please provide further details:

Have you ever had a worker's compensation claim in the past 10 years?

If Yes, please provide further details:

## BACKGROUND INFORMATION

All employment applicants at Mai-Wel who pass the interview stage in the recruitment stage will have background screening checks completed. The background screening may include employment and personal reference checks, criminal history records check, Prohibited Employment Declaration and Working With Children check. No background checks can be completed on an applicant without consent being provided.

### PLEASE TICK THE APPROPRIATE BOXES:

	Yes	No
I consent to Mai-Wel contacting my referees:	<input type="checkbox"/>	<input type="checkbox"/>
I am willing to undergo a Working With Children Check:	<input type="checkbox"/>	<input type="checkbox"/>
I am willing to undergo a criminal record check:	<input type="checkbox"/>	<input type="checkbox"/>
I am willing to undergo a pre employment medical review:	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any convictions, finding of guilt and/or pending charges (non traffic) in either NSW, or any other state or territory of Australia or under Commonwealth law in any other jurisdiction?	<input type="checkbox"/>	<input type="checkbox"/>

Please provide any further details which may be relevant to the above questions:

I declare that the above information, to the best of my knowledge, is true and correct. I understand that if I have provided false or misleading information it may result in a decision not to employ me, or, if already employed, may lead to my dismissal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Before submitting your application check that you have:

1. Fully completed all section and signed the application form
2. included a covering letter and/or
3. supporting letter/statement addressing the selection criteria, and
4. included your resume.